

國立成功大學統計學系暨數據科學研究所教師排課要點

Directions for Course Arrangement The Department of Statistics and The Institute of Data Science National Cheng Kung University

84.4.21 系務會議通過

Approved by the Department Affairs Council on April 21, 1995

88.2.25 系務會議修正通過

Revised by the Department Affairs Council on February 25, 1999

97.3.6 系務會議修正通過

Revised by the Department Affairs Council on March 6, 2008

98.5.14 系務會議修正通過

Revised by the Department Affairs Council on May 14, 2009

108.1.10 系務會議修正通過

Revised by the Department Affairs Council on January 10, 2019

- 一 每學年之課程由教學課程委員會召開會議排定之。
 - I. The Department-Institute Curriculum Committee (hereafter the Committee) shall meet to arrange courses for the Department-Institute for each academic year.
- 二 為避免開授課程偏離本系之課程規劃，每年由教學課程委員會依本系之課程規劃，事先開會討論，依上述原則擬出建議開課課程及授課老師名單，請老師盡量配合開課。其餘課程再開放由老師依志願選填。
 - II. To arrange courses in line with the Department-Institute curriculum planning, the Committee shall meet to propose a list of recommended courses and instructors in advance for each academic year. Faculty members are requested to offer the recommended courses and accept related teaching assignments. Other courses will be assigned to instructors based on their preference.
- 三 排課時，每位老師應就自己興趣與專長，自教學課程委員會列出之建議開課課程中登記志願任教科目至少2科，滿足第五點規定之原則下，可再另外登記加開課程。志願如有重疊時，由教學課程委員會及主任協調與安排。
 - III. When arranging courses, each instructor should register for at least two preferred courses from the Committee-recommended list of courses based on his/her interests and specialties. Instructors who meet the principles specified in Direction V are allowed to register for additional preferred courses. If preferred courses overlap, the Committee and the Chair-Director will coordinate to arrange courses.
- 四 必修課程採登記輪流教學。基本專業必修課程輪流，以資深教師及獲系教學特優及教學優良教師，可優先選擇任教科目為原則。任教老師應參考教學課程委員會訂定之各科目授課內容標準來教學，以使各課程前後銜接。

IV. Instructors should register for assignment of required courses on a rotation basis. In principle, those who are experienced senior instructors or who have received awards from the Department-Institute for teaching excellence are given priority to their preferred course assignments. Instructors should teach their course with reference to the teaching standards set by the Committee in order to achieve a coherent course curriculum.

五 依「國立成功大學教師授課鐘點原則及超授鐘點費、論文指導費計支要點」第三點規定，各教學單位於不增加師資員額、經費及不影響課程安排和學生選課情形下，對參與學術研究、教學或產學合作績優之教師，得視其具體研究或產學合作成果，經教學單位及院課程委員會同意並專簽教務長核可後，遞減授課時數，惟每學年最低授課時數不得少於9小時。本系教師授課時數減授標準如下：

(一) 教師符合下列條件之一者，授課時數由14小時減授為12小時：

1. 三年內有執行科技部或產學合作計畫。
2. 三年內在SCOPUS資料庫或SCI/SSCI發表期刊論文，依作者排序計算累計達一篇(計算方式依「國立成功大學管理學院教師升等複審考評評分細則」及「國立成功大學管理學院研究及產學績優教師遴選與獎勵要點」期刊點數方式，惟指導碩/博士論文之管理學院學生不予計算)。

(二) 教師符合下列條件之一者，授課時數由14小時減授為9小時：

1. 獲頒科技部「總統科學獎」、「行政院傑出科技貢獻獎」、「傑出研究獎(學術類、產學類)」、「傑出技術移轉貢獻獎」、「吳大猷先生紀念獎」等獎項。
2. 獲頒教育部「國家講座」、「學術獎」。

(三) 任職本校滿三學年以上之助理教授得申請減授時數，送系、院課程委員會審查議決。

V. According to Direction III of NCKU Directions for the Administration of Payments for Teaching Hours and Thesis/Dissertation Advising, an academic unit which meets the required number of faculty members and required budget for the implementation of its curriculum is allowed to reduce teaching hours of instructors with excellent performance in academic research, teaching, or industry-academy cooperative projects. Upon approval by the Committee and the College curriculum committee, the unit shall submit a written report to the Vice President of Academic Affairs for final approval to reduce teaching hours accordingly, with a minimum of 9 hours for each academic year.

The Department-Institute standards for reduction of teaching hours are specified as follows:

- (I) Instructors are allowed to apply for reduction of teaching hours from 14 to 12 if they meet one of the following conditions:
1. Those who implemented a project under the auspices of the Ministry of Science

and Technology or an industry-academy cooperation program within the last three years.

2. Those who received merit points up to one article by author ranking for publication of journal papers in the SCOPUS database or SCI/SSCI within the last three years. (Merit points for paper publication should be calculated according to NCKU College of Management Faculty Grading Rules for Faculty Promotion and NCKU College of Management Directions for Awards to Teachers with Excellent Performance in Research and Industry-Academy Cooperation, excluding thesis/dissertation published by advisees of the College of Management.)

(II) Instructors are allowed to apply for reduction of teaching hours from 14 to 9 if they meet one of the following conditions:

1. Awardees of the Presidential Science Prize from the Ministry of Science and Technology (MOST), the Executive Yuan Award for Outstanding Contribution in Science and Technology, the MOST Outstanding Research Award (for the categories of academic research and industry-university cooperation), the MOST Award for Excellent Contributions in Technology Transfer, or the MOST Ta-You Wu Memorial Award.
2. Awardees of the MOE National Chair Professorships or the MOE Academic Awards.

(III) Assistant professors who have been employed at NCKU for more than three years may apply for reduction of teaching hours, which shall be approved by the Committee and the College curriculum committee.

六 本系至外系開授必修課之科目，仍以輪流任教為原則。若外系系主任指定教師，該教師得續教。若有必要更換，則由系主任與對方系主任協調告知本系排課原則。

VI. In principle, faculty members of the Department-Institute should be assigned to offer courses at other programs on a rotation basis. An instructor designated by the chair of the counterpart department for a teaching assignment is allowed to continue/accept the assignment. Should need arise for replacement, the Chair-Director will coordinate with the counterpart based on the Department-Institute principles on course arrangement.

七 大學部有上下學期的必修課程，以同一位老師任教為原則。研究所排課，則以老師專長取向為主。

VII. In principle, the same instructor should be assigned to a required course that is offered successively in the fall and spring semesters. The assignment of instructors to graduate program courses should be based on their specialties.

八 新開課程及研究所的專題(除博士論文研究外)，仍應以教師講課為主。為免浮濫，開課老師應列出教學計畫，經教學課程委員會審查後才准開課。

VIII. New courses, or specific-topic seminar courses for the graduate institute program (except the specific-topic seminar course for doctoral dissertation research) should be instructed primarily in the form of lectures. To avoid offering more courses than needed, faculty members who intend to offer a course should submit a teaching plan, which shall be approved by the Committee before the course is offered.

九 教師上課之排課時間均依教務處規定辦理。

IX. The class schedule for each instructor is administered in accordance with the regulations of the Academic Affairs Office.

十 本要點經系務會議通過後實施，修正時亦同。

X. These Directions shall be approved by the Department-Institute Affairs Council before taking effect. Amendments shall be processed accordingly.