

國立成功大學統計系暨數據科學研究所教師薪傳與永續成長辦法

Mentorship Program Regulations The Department of Statistics and The Institute of Data Science National Cheng Kung University

106.12.21 系務會議通過

Approved by the Department-Institute Affairs Council on December 21, 2017

107.11.15 系務會議修訂通過

Revised by the Department-Institute Affairs Council on November 15, 2018

第一條 為協助本系(所)新進教師提昇其教學品質、精進專業知能、熟悉學生輔導技巧、提昇研究成效及傳承系(所)務經驗，特訂定本辦法。

Article 1 These Regulations are established by the Department of Statistics and the Institute of Data Science (hereafter, the Department-Institute) for the administration of its mentorship program to help its new faculty members improve their teaching performance, professionalism, student guidance skills, research effectiveness, and acquaintance of the Department-Institute office administration.

第二條 針對系(所)上新進專任教師，由系主任(所長)協調資深教師擔任其薪傳教師(mentor)，以提供教學、研究、服務與輔導學生等事項之諮詢服務。由學術研究委員會召集人、教學課程委員會召集人及薪傳教師組成新進教師專業成長輔導小組，負責輔導其專業成長，為期三年。由系主任(所長)督導之。

Article 2 The Chair-Director should coordinate senior/experienced teachers to serve as mentors for new full-time faculty members to improve their professional development in the areas of teaching, research, service and student guidance. Under the supervision of the Chair-Director, the convener of the Academic Research Committee, the convener of the Curriculum Committee and a number of appointed mentors shall form a professional development counseling panel for new faculty members for a period of three years.

第三條 專業成長輔導小組依照以下原則規範與新進教師互動。

(一) 由學術研究委員會召集人主導，邀請資深教師、相關領域研究優良教師或國際期刊 SSCI/SCI 主編，分享投稿國際期刊的經驗與心得，以及分享跨國性計畫申請之過程與經驗。

(二) 由教學課程委員會召集人負責邀請教學優良的教師，定期舉辦咖啡時間分

享教學經驗與心得，以提高教學品質。

(三) 相關活動資訊之蒐集及傳遞由本系(所)職掌教務和課務的職員負責。

Article 3 The professional development counseling panel should administer the mentorship program in accordance with the following principles:

- (I) The convener of the Academic Research Committee should invite senior teachers, teachers with excellent research in related fields, or editors-in-chief of international journals SSCI/SCI to share their experience in paper submissions to international journals, as well as through application for transnational research projects.
- (II) The convener of the Curriculum Committee should invite teachers with teaching excellence to attend regular coffee breaks to share their teaching experience and insights with new faculty members.
- (III) The staff in charge of academic affairs and curriculum affairs of the Department-Institute will be responsible for the collection and dissemination of relevant event information.

第四條 薪傳教師依照以下原則規範與新進教師互動。

- (一) 得主動與新進教師密切地聯繫，提供教學、研究及服務之經驗與具支援性的建議，使新進教師能瞭解升等有關於教學、研究、服務與學生輔導之規定與內容，並協助新進教師拓展人際關係及研究網絡。
- (二) 新進教師應與薪傳教師密切聯繫，並反應教學、研究、服務，或生活上的任何問題。如有需要，新進教師可就申請計畫、撰寫專業論文及投稿，諮詢薪傳教師意見，並請薪傳教師提供修改建議。
- (三) 邀請在各研究計畫領域上，經驗豐富之教師，分享撰寫申請計畫書之經驗及要訣，以協助新進教師申請計畫。
- (四) 協助新進教師加入專業領域資深教師主持的研究領域團隊，爭取科技部整合型計畫案，或產學合作計畫案。
- (五) 鼓勵新進教師參加本系(所)每週舉辦之學術演講、管理學院與教務處教師發展中心舉辦之活動，及學務處主辦之導師知能研討會。

Article 4 Mentors should interact with new teachers in accordance with the following principles:

- (I) Mentors should proactively maintain close contact with new teachers to provide their experience in teaching, research and service and supportive suggestions, enabling them to understand the regulations for promotion based on teaching, research, service and student guidance, as well as to expand their interpersonal relationship and research network.
- (II) New teachers should keep in close contact with mentors to address any problems in teaching, research, service, or life. If necessary, new teachers

can consult with mentors on how to apply for plans, or write and submit professional papers.

- (III) Mentors should invite experienced teachers in various research fields to share their experience with new teachers in writing project proposals and in submitting applications proposals.
- (IV) Mentors should assist new teachers to join the research team headed by experienced teachers in their professional fields to strive for integrated projects of the Ministry of Science and Technology or industry-academy cooperation projects.
- (V) Mentors should encourage new teachers to participate in the weekly academic lectures held by the Department-Institute, the activities held by the College of Management or the Center for Teaching and Learning Development under the Academic Affairs Office, and the advisor counseling conference organized by the Academic Affairs Office.

第五條 由本系(所)電腦技士負責通知新進教師院圖儀設備費；由本系(所)職員負責通知新進教師研發處的相關補助。

Article 5 The computer technicians of the Department-Institute are responsible for notifying new teachers of the college budget for the procurement of books, instruments and equipment. The staff of the Department-Institute office are responsible for notifying new teachers of the relevant subsidies from the Research and Development Office.

第六條 新進教師未取得科技部計畫時，本系(所)提供新進教師(1)業務費 10,000 元，用以購買額外需求之辦公室設備(除系上統一提供之辦公室設備以外)；(2)圖儀費 10,000 元；(3)英文期刊投稿、編修費 20,000 元。以上補助以一次為限，須檢核銷。

Article 6 When new teachers do not receive a project grant from the Ministry of Science, the Department-Institute will provide them with a subsidy, including (1) an amount of NT\$10,000 for the procurement of additional office equipment (excluding the office equipment provided by the Department-Institute); (2) an amount of NT\$10,000 for the procurement of books and instruments; and (3) an amount of NT\$20,000 for English paper editing and submission. The subsidy is limited to one time and must be reimbursed with document verification.

第七條 新進教師如以本校名義發表在 SSCI 或 SCI 的國際期刊論文，可在期刊接受後半年內，根據榕園統計文教基金會管理辦法第四項第六點，向榕園申請研究獎助，獎助金額視研究成果數量與期刊排名而定。

Article 7 A new teacher who publishes an international journal paper in SSCI or SCI in the

name of NCKU may apply for research grants within half a year after the paper is accepted in accordance with the sixth point of Paragraph 4 of the Banyang Statistical Culture and Education Foundation Management Regulations. The grant amount depends on the number of research results and the ranking of journals.

第八條 本系(所)提供薪傳教師輔導費每年每人 5000 元，此費用僅用於支付輔導新進教師所需之費用，須檢據核銷。

Article 8 The Department-Institute will make a payment of NT\$5,000 to each mentor per year. This payment shall be made for mentoring new teachers only and reimbursed with document verification.

第九條 系所經費不足補助上述費用時，系主任(所長)可根據榕園統計文教基金會管理辦法第四項第八點，向榕園統計文教基金會申請經費。

Article 9 When the Department-Institute is short of the budget to subsidize the above expenses, the Chair-Director can apply to the Banyang Statistics Culture and Education Foundation for funding according to the eighth point of Paragraph 4 of the Banyang Statistics Culture and Education Foundation Management Regulations.

第十條 本辦法經系(所)務會議通過後施行，修正時亦同。

Article 10 These Regulations shall be approved by the Department-Institute Affairs Council before taking effect. Amendments shall be processed accordingly.

附件一：本系歷年度新進教師和薪傳教師名單如下表

Attachment I

A Table of New Teachers and Mentors in the Department-Institute Over the Years

起聘年月 Date of Appointment	新進教師 New Teachers	薪傳教師 Mentors
96.2 Feb. 2007	鄭順林 副教授 Associate Prof. Shuen-Lin Jeng	潘浙楠 教授 Prof. Je-Nan Pan
96.2 Feb. 2007	杜宜軒 助理教授 Assistant Prof. Yi-Hsuan Tu	嵇允嬋 教授 Prof. Yun-Chan Chi
96.8 Aug. 2007	張升懋 助理教授 Assistant Prof. Sheng-Mao Chang	任眉眉 教授 Prof. Mei-Mei Zen
96.8 Aug. 2007	陳淑娟 助理教授(已離職) Assistant Prof. Shu-Chuan Chen (resigned)	吳鐵肩 教授 Prof. Tsee-Jian Wu
99.8 Aug. 2010	蘇郁如 助理教授(已離職) Assistant Prof. Yu-Ru Su (resigned)	溫敏杰 教授 Prof. Miin-Jye Wen
101.8 Aug. 2012	李國榮 助理教授 Assistant Prof. Kuo-Jung Lee	鄭順林 教授 Prof. Shuen-Lin Jeng
102.8 Aug. 2013	蘇佩芳 助理教授 Assistant Prof. Pei-Fang Su	嵇允嬋 教授 Prof. Yun-Chan Chi
104.2 Feb. 2015	林良靖 助理教授 Assistant Prof. Liang-Ching Lin	任眉眉教授、陳瑞彬教授 Prof. Mei-Mei Zen Prof. Ray-Bin Chen
104.2 Feb. 2015	張欣民 助理教授 Assistant Prof. Hsing-Ming Chang	潘浙楠教授、嵇允嬋教授 Prof. Jeh-Nan Pan Prof. Yun-Chan Chi
104.8 Aug. 2015	李俊毅 助理教授 Assistant Prof. Chung-I Li	潘浙楠 教授 Prof. Jeh-Nan Pan
105.8 Aug. 2016	李政德 助理教授 Assistant Prof. Cheng-Te Li	溫敏杰 教授 Prof. Miin-Jye Wen
106.8 Aug. 2017	李宜真 助理教授 Assistant Prof. I-Chen Lee	陳瑞彬 教授 Prof. Ray-Bin Chen

附件二：提列新進教師各項補助金額、項目及來源，以購置教學與研究有關之各項設備，申請補助金額與使用項目如下表：(補助以一次為限)

Attachment II

The Department-Institute provides a subsidy to new teachers for various expenditures for teaching and research purposes. The subsidy is limited to one time. Subsidy amounts for various items are specified as follows:

新進老師各項經費補助一覽表

A Table of Subsidy to New Teacher for Various Expenditures

經費來源 Funding Source	項目 Item	補助金額 Amount
院 College	設備費 Equipment fee	100,000 元 NT\$100,000
研發處 ¹ R&D Office ¹	業務費 Service fee	150,000 元(實際補助金額依據註 1 要點) NT\$150,000 (amount of subsidy provided in accordance with the Directions specified in Note 1)
系 ² Department ²	業務費(除系統一提供之項目外，教師個人額外需求之辦公室設備等) Service fee for the procurement of additional office equipment (excluding the office equipment provided by the Department-Institute)	10,000 元 NT\$10,000
系 ² Department ²	圖儀費 Fee for procurement of books and instruments	得視實際需求申請(金額 10,000 元以內) Application based on actual expense (a maximum of NT\$10,000)
系 ² Department ²	英文期刊投稿、編修費 Fee for English paper editing and submission	20,000 元 NT\$20,000

註¹：得向『國立成功大學補助優秀新進教師暨研究人員學術研究計畫要點』申請。

註²：該補助款須於進入本系 3 年內申請並須檢據核銷。

Note 1: Applications shall be submitted in accordance with National Cheng Kung University Subsidy Directions for Academic Research Projects Conducted by Newly Employed Faculty Members and Research Fellows.

Note 2: The subsidy shall be reimbursed with document verification within the first three years of employment at the Department-Institute.

附件三：節錄榕園統計文教基金會管理辦法第四項第六點及第八點。

6.統計論文發表之獎助

凡成大統計學系從事統計相關論文研究之師生，於論文發表後半年內即可申請，申請時得提出相關資料，由常務董事會審查其發表論文期刊等級及相關資料，擇優發給每名最多壹萬元。

8.其他應辦事項

凡成大統計學系從事其他與統計應用及推廣之相關事項，得於兩週前提出補助申請。申請時得提出相關計劃書、經費估算及其他相關文件，由常務董事會或董事長審核之，原則上不得超出本會年度可用金額之十分之一，事後依補助科目憑據核銷。